

Instructions to Authors

The corresponding author must be a member of the Society of Southwestern Entomologists at the time a manuscript is submitted to the Editor for consideration by *Southwestern Entomologist*. Co-authors also are encouraged to join the Society, but their current membership is not a requirement for the manuscript to be considered for publication. To join, go to the webpage of the Society of Southwestern Entomologists at <https://www.sswento.org/memberships>. Authors paying online by credit card will automatically receive a receipt by email to submit to the Editor as proof of membership.

The Society suspended page charges and there is no charge for publication of accepted papers by members of the Society of Southwestern Entomologists. However, authors deciding to have pages printed in color are responsible for the additional cost and need to complete an Order Form provided by the Editor. The author will receive an invoice for the cost of printing pages in color once the journal is printed. There is no charge for color pages that appear only in the electronic copy of *Southwestern Entomologist*.

Manuscripts submitted for consideration for publication in *Southwestern Entomologist* should report results of entomological research in the southwestern United States or Mexico or results of studies on entomological topics relevant to the region that may be done elsewhere provided such results are geographically applicable. Manuscripts that report results of routine laboratory or field experiments for which the primary purpose is gathering baseline data or those that report results of a continuous evaluation program such as preliminary pesticide evaluation, species lists with no supporting biological data, or preliminary plant resistance evaluations are not acceptable. However, reports of experiments with insecticides, acaricides, and microbials are acceptable if they are comprehensive and include data related to economics, resistance, toxicology, management, or other broad subject areas. Bibliographies will not be published.

Scientific Notes can pertain to observations on new hosts, geographic records, and new techniques. Manuscript preparation and review are the same as those for a regular article. Scientific Notes should not exceed four, single-spaced pages and may contain a single figure or table. The References Cited section is the only section that should be identified by a No. 1 heading.

A "Perspectives" section is available for contributions of general interest with an emphasis on papers of theoretical or historical nature. Because of the nature of Perspectives articles, more tolerance for speculation is acceptable than in regular research articles.

Supplements of a collection of papers on a similar topic or large monographic articles may be published periodically. Guidelines for preparation of Supplements are the same as for regular journal articles. Anyone wishing to develop a supplement should contact the Editor.

It is imperative that the manuscript be prepared in proper journal style. The Editor reserves the right to return or reject a manuscript that will not reproduce clearly or is unsatisfactory for other reasons. Price of pages printed in color will be made upon request.

The following instructions must be adhered to:

1. Manuscripts should be submitted electronically as Word® files to the Editors [SWEntomologist@gmail.com (English language) or Carlos.Blanco1206@gmail.com (Spanish language)].
2. Letter-sized pages of 8.5 x 11 inches should be used. Except for the margin at the top of the first page, the margins at the top and bottom of each page should be 0.65 inch, with 1.15 inch on the left and right sides of each page.

3. The font should be Arial 12-point. The title should be left justified and in bold font with only the first letter of the main words in upper-case letters on no more than two lines. Leave two line spaces between the title and the author's name(s). The author's name(s) should be left-justified on the page with only the first letters of the name(s) capitalized. Leave one line space between the author's name(s) and the address which also is left justified. Use footnotes in Arial 10-point at the bottom of the first page if more than one address for authors is required. The authors should provide e-mail addresses.
4. If insect names (common or scientific) are mentioned in the title, order and family names should be listed as a footnote in Arial 10-point at the bottom of the first page. Scientific names throughout the manuscript should be in italics and include the author of the species the first time they are used in the abstract and the text.
5. The text in Arial 12-point should be double-spaced. Both left and right margins should be justified. Do not hyphenate a word at the end of a line. Except for the Abstract, each paragraph should be indented by a half-inch tab space, but not separated by a line space.
6. A short abstract must be provided immediately after the author's address. The word Abstract should be written in bold font with the first letter capitalized and followed by a period immediately preceding the text of the abstract. An additional abstract in Spanish is required.
7. No. 1 headings throughout the paper should be centered on the page in bold font with only the first letter of the main words in upper-case letters and be separated from preceding and following paragraphs by one line space. No. 2 headings should be indented as for paragraphs, in bold font with only the first letter of the main words in upper-case letters, and followed by a period.
8. Footnotes, tables, table captions, figure captions, and references should be single-spaced. A smaller font size, such as 10-point, should be used for superscripts and subscripts.
9. Tables should be typed as part of the text, but separated from the text by at least 2 lines of extra space above and below the table. Tables should be inserted in the text as close to the point of reference as possible. Use Arabic numerals for table numbers. The first letter of the word Table should be capitalized and at the beginning of the caption, followed by a period after the Arabic numeral. The table caption should be full justified on the page, with only the first letter of the main words in upper-case letters. Double lines are placed under the table caption. Footnotes for a table should be superscripted lower-case letters with a corresponding explanation following the table. Decimals less than 1.0 are to be preceded by 0.
10. Figures and graphs should be directly on the printed page as close to the point of reference as possible. All figures and lettering must be of sufficient size to be legible after 25% reduction from the original size. The caption should be full width. The abbreviation Fig., with figure number in Arabic numerals, is placed at the beginning of the caption; reference to figures in the text is Fig. Leave at least two line spaces above and below the figure to avoid confusion with the text. If a small photograph is used, the text may be presented beside the photograph.
11. Acknowledgments should be written as text before the References Cited section. The word Acknowledgment is singular and centered in bold font with the first letter upper case.
12. References should be indicated in the text by author and year not separated by a comma. The words References Cited in bold font with the first letter of each word in upper-case should be centered above the reference list at the end of the manuscript. All citations should contain the initials and names of all authors. The complete title of the reference should be given. Titles of journal articles and book chapters are to have only the first letter of the first word capitalized. The title of a book chapter should be followed by the page numbers. editors of a book should precede the book title; the first letters of major words of a book title should be capitalized. Page numbers

of a journal article are one space after the colon following the number of the journal. Do not include issue numbers. Do not use Ibid or blank spaces for repetition. The Internet link for the reference may be listed when available.

13. Abbreviations should follow *Scientific Style and Format: The CSE Manual for Authors, Editors, and Publishers*.